

# MCC Committee Meeting | 2018

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MORNINGTON  
CHAMBER OF COMMERCE

**Date: Monday 8 October 2018**

**Time: 5.45pm**

1. Welcome & Introductions

Alice Dawkins, President

2. Committee Members Present:

Alice Dawkins, Liz Granger, Cameron Price, Maree Abbott, Lauren Wild, Veronica D'Silva, Suzie Bull, Jamie Stuart, Andrew Southam, ~~Teresa Westgarth~~, Loredana Collier

Others Present:

Alex Levy

Apologies: Teresa Westgarth

3. Appointment of Secretary

*Nominations sought from the committee for the position*

*2x Nominations – Veronica and Lauren – Committee voted & Lauren Wild was successful. Lauren now noted as Secretary for 2018/19.*

4. Confirmation of minutes of previous meeting: held on 13 August 2018

*Note: 2018 AGM minutes will be confirmed at 2019 AGM*

*Confirmed: Maree Abbott Second: Liz*

5. Business arising from previous meeting:

Alex to review correspondence going out regarding advertising spots for the Mini Mag - working together with the issuer. One email has been sent so far for the January issue. More correspondence to come to fill ad spots.

6. Members Register – Tabled

Currently sitting at 31 registered associate members

7. Treasurer's Report:

Explained to new committee members in detail.

Moved: Maree Seconded: Liz

The treasurer moved that the financial statements represent a true and fair reflection of the financial position at 30 September 2018.

8. Marketing & Promotions Report: Prepared by Alex Levy

MP Mag – ads sell very fast. Alex to look into booking more space for local businesses as it is a very cost effective form of marketing which will help increase exposure.

Christmas Networking night will be held at Thanks Albert in their Beer Garden (Date/time TBC)

9. Street Market Reports: Prepared by Bec Davis

Peninsula Essence – Market holder interviews are going well and have had good feedback

10. Correspondence:

- a. Alice would like more feedback / encouraged members to bring forth any reports/correspondence from local traders who are having any issues.
- b. Request for more entertainment made by Cameron Price as the weather is getting better. Choose 2-4 artists to perform at different locations each week.

11. General Business:

- a. Chamber stall for Main Street Festival  
Discussion around whether to sell market bags – Chamber found it unnecessary this year and will instead look to have a business promotional stall next year for local traders to advertise their products - \$1000 investment has been made – tasked for May 2019 for Alex Levy to follow up on
- b. Chamber of Commerce Editorial – Jamie Stuart  
Editorial spiel from Jamie on local advertisement so the public understand what we do and the relationship between Nichols Crowder and the Chamber
- c. Christmas Carols – Local traders to have first shot for stalls of food (Alex to promo this out)
- d. Business Plan to be shown at next meeting and discussed with committee
- e. Committee to commit to job for events as discussed and shown in Induction (attached)
- f. Induction prepared by Alice Dawkins (attached)
- g. New Member appointed to committee as per 10.11 of the Rules Association

10.11. In the event of a casual vacancy in any office of the Committee, the Committee may appoint one of the members of the Chamber to the vacant office and the member so appointed may continue in office up to and including the conclusion of the annual general meeting next following the date of appointment.

Jane Bout has been appointed committee member on chamber.

12. Meeting Closed

**NEXT MEETING – 12<sup>th</sup> November 2018 – to be confirmed**

Moved: Loredana

Second: Maree